

**ADDENDUM NO. 02**

Date: March 16, 2020

City of Austin

Project Name ABIA Elevator Refurbishment – Phase 2

C.I.P. No. 6001.093 IFB No.: 6100 CLMC780

This Addendum forms a part of the Contract and corrects or modifies original Bid Documents, dated February 17<sup>th</sup>, 2020 (*first advertisement date*). **Acknowledge receipt of this addendum in space provided on bid form.** Failure to do so may subject bidder to disqualification.

A. Project Manual Revisions:

1. **REMOVE** and **REPLACE** Section 00020.
  - a. New published bid opening date.

B. Drawing Revisions:

1. **NONE**

This addendum consists of 5 page(s)/sheet(s).

\_\_\_\_\_  
Approved by OWNER

\_\_\_\_\_  
Approved by ENGINEER/ARCHITECT (as applicable per license requirements)

**END**

**INVITATION FOR BIDS**

Section 00020

**1. OVERVIEW AND PROJECT INFORMATION**

Following is a summary of information for this Project. Bidder is cautioned to refer to other sections of the Project Manual, Drawings and Addenda (Bid Documents) for further details.

The City of Austin, hereafter called OWNER, is requesting sealed written Bids for furnishing all labor, materials, equipment, supervision, and incidentals, and for performing all Work required for the following:

Project:	ABIA Elevator Refurbishment – Phase 2
Located at:	3600 Presidential Boulevard, Austin, Texas 78719
CIP ID No.:	6001.093
Solicitation No.:	IFB 6100 CLMC780

The Work consists of the refurbishment of Terminal Elevators (1, 2A, 2B, 6, 7, 8, 10, 11, 13, and 14) at the Austin-Bergstrom International Airport. Specific work elements include mechanical and electrical upgrades to the elevators and elevator cab refinishing including floor replacement, metal enclosure, wall panel repairs, re-glazing, and signal notifications work.

**2. BID DOCUMENTS**

Bid Documents are obtained through the City's Vendor Connection website, log on [www.austintexas.gov/financeonline/vendor\\_connection/index.cfm](http://www.austintexas.gov/financeonline/vendor_connection/index.cfm). A complete set of Bid Documents, including all sections of the Project Manual and Drawings, are included in the attachments section of each solicitation.

All addenda and answers to Bidders' questions will also be posted in the attachments section for each solicitation on the City's Vendor Connection website.

**3. SUBMISSION OF BIDS**

Sealed Bids will be received at the Capital Contracting Office Bid Opening Desk located at One Texas Center, 505 Barton Springs Rd., Suite 1045-C, Austin, Texas 78704, and then publicly opened and read aloud in the **SUITE 1045-C, Congress Conference Room**.

Bid may be mailed or delivered (in person or by Federal Express, Express Mail or other delivery service) using the appropriate address below:

<b>Address for US Mail (If mailed to the physical address, the bid will be returned unopened)</b>	<b>Address for Hand Delivery, FedEx, UPS or Courier</b>
City of Austin	City of Austin, One Texas Center
Capital Contracting Office	Capital Contracting Office
P. O. Box 1088	505 Barton Springs Road, Suite 1045-C
Austin, Texas 78767-8845	Austin, Texas 78704

**NOTE: Bids must be received and time stamped in the Capital Contracting Office prior to the Due Date and Time. It is the responsibility of the Bidder to ensure that their Bid arrives at the Bid Opening desk in the Capital Contracting Office prior to the time and date indicated. Arrival at the City's mailroom, mail terminal, or post office box will not constitute the Bid arriving on time.**

**ALL BIDS ARE DUE PRIOR TO (Austin time) 10:30 AM April 2<sup>nd</sup>, 2020 .**  
**ALL COMPLIANCE PLANS ARE DUE PRIOR TO (Austin time) 2:30 PM April 2<sup>nd</sup>, 2020.**  
**BIDS WILL BE OPENED AT (Austin time) 2:30 PM April 2<sup>nd</sup>, 2020.**

**ALL BIDS AND COMPLIANCE PLANS NOT RECEIVED PRIOR TO THE DATE AND TIME SET FORTH ABOVE WILL NOT BE ACCEPTED FOR CONSIDERATION.** The time stamp clock in **SUITE 1045-C** is the time of record and is verified with [www.time.gov](http://www.time.gov), the official U.S. time.

#### **4. VENDOR REGISTRATION AND NON-DISCRIMINATION**

All CONTRACTORS must be registered to do business with OWNER prior to the Contract Award. All Subcontractors must be registered with the OWNER prior to execution of a contract. Prime Contractors are responsible for ensuring that their Subcontractors are registered as vendors with the City of Austin. Registration can be done through the OWNER's on-line Vendor Registration system. Log onto and follow directions: <https://www.ci.austin.tx.us/vss/Advantage>.

The City of Austin, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

#### **5. MBE/WBE PROCUREMENT PROGRAM**

All City procurements are subject to the City's Minority-Owned and Women-Owned Business Enterprise Procurement Program found at Chapter 2-9-A of the City Code, as amended. The Program provides Minority-Owned and Women-Owned Business Enterprises (MBEs/WBEs) or Disadvantaged Business Enterprises (DBEs) full opportunity to participate in all City contracts. Goals for MBE/WBE or DBE participation are stated for each solicitation. Information on achieving the goals or documenting good faith efforts to achieve the goals are contained in the MBE/WBE Procurement Program Package or DBE Procurement Program Package attached to the solicitation. When goals are established, Bidders are required to complete and return the MBE/WBE or DBE Compliance Plan with their Bid. If a Compliance Plan is not submitted prior to the date and time set forth in the solicitation, the Bid will not be accepted for consideration. (See Section 00820 for MBE/WBE requirements on "no goal" solicitations.)

#### **6. BID GUARANTY**

All Bids shall be accompanied by an acceptable Bid guaranty in an amount of not less than five percent (5%) of the total Bid, as specified in Section 00100, Instructions to Bidders.

#### **7. BONDS AND INSURANCE**

Performance and payment bonds when required shall be executed on forms furnished by OWNER. Each bond shall be issued in an amount of one hundred percent (100%) of the Contract Amount by a solvent corporate surety company authorized to do business in the State of Texas, and shall meet any other requirements established by law or by OWNER pursuant to applicable law.

Minimum insurance requirements are specified in Section 00810, Supplemental General Conditions.

**8. WAGE COMPLIANCE**

Minimum wage rates have been established and are specified in Section 00830, Wage Rates and Payroll Reporting.

**9. CONTRACT TIME**

Contract Time is of the essence and all Work shall be substantially completed within **three hundred and twenty (320) Calendar Days** after date specified in the Notice to Proceed, in accordance with the Bid Form, Section 00300.

Final completion shall be achieved within **forty-five (45) Calendar Days** after substantial completion.

Liquidated damages are **six hundred and fifty dollars (\$650) per Calendar Day** for failure to substantially complete the work and **four hundred (\$400) per Calendar Day** for failure to achieve final completion within **forty-five (45) Calendar Days** after substantial completion, in accordance with the Bid Form, Section 00300.

**10. OWNER'S RIGHTS**

OWNER reserves the right to reject any or all Bids and to waive any minor informality in any Bid or solicitation procedure (a minor informality is one that does not affect the competitiveness of the Bid).

**11. PRE-BID CONFERENCE**

A **mandatory** Pre-Bid Conference will be held on **February 27th at 10:00 AM** (Austin time), **2716 Spirit of Texas Drive, Room 174, Austin, Texas 78719**.

Attendance is mandatory unless otherwise stated. Bidders must attend any mandatory Pre-Bid Conference and are encouraged to attend any non-mandatory Pre-Bid Conference to ensure their understanding of OWNER's bidding and contracting requirements, particularly MBE/WBE or DBE Procurement Program requirements. If the Pre-Bid Conference is mandatory the Bidder must arrive and sign-in within fifteen (15) minutes of the scheduled start time of the meeting, otherwise the Bidder will not be allowed to submit a Bid for the project. A site visit will immediately follow the Pre-Bid Conference.

**12. ANTI-LOBBYING AND PROCUREMENT**

On June 14, 2018, the Austin City Council adopted Ordinance No. 20180614-056 replacing Chapter 2.7, Article 6 of the City Code relating to Anti-Lobbying and Procurement. The policy defined in this Code applies to Solicitations for goods and/or services requiring City Council approval under City Charter Article VII, Section 15 (Purchase Procedures). The City requires Offerors submitting Offers on this Solicitation to certify that the Offeror has not in any way directly or indirectly had communication restricted in the ordinance section 2-7-104 during the No-Lobbying Period as defined in the Ordinance. The text of the City Ordinance is posted on the Internet at:

[https://assets.austintexas.gov/purchase/downloads/New\\_ALO\\_Ordinance\\_No\\_20180614-056.pdf](https://assets.austintexas.gov/purchase/downloads/New_ALO_Ordinance_No_20180614-056.pdf)

**13. AUTHORIZED CONTACT PERSONS**

The persons listed below may be contacted for information regarding the Invitation for Bid.

PROJECT MANAGER: **Rohini Kumarage**, phone **512-530-7547**,  
email **Rohini.kumarage@austintexas.gov**

CAPITAL CONTRACTING OFFICE CONTACT: **Lynn Rich**, phone **512-974-7009**,  
email **Lynn.Rich@austintexas.gov**

SMALL & MINORITY BUSINESS RESOURCES DEPARTMENT CONTACT: **Veronica Hawkins**,  
phone **512-974-7639**, email **veronica.hawkins@austintexas.gov**

**END**